



Stanhope Barrington C of E
Primary School

Westcroft
Stanhope
Bishop Auckland
Co Durham
DL13 2NU

Tel: 01388 528218

Headteacher Mr S Myers

School Number 840 3087

29 January 2020

Dear Parent/Carer

Re: General Letters home

We've been asked by parents to send home fewer letters and to improve communication whilst doing our bit for the environment.

In response, we're making two changes to the current situation:

(1.) One letter per household. (2.) Option to go paper-free.

One letter per household:

At the moment, every child at school takes a letter home, even if their sibling(s) will do so as well. Which means some families are receiving 2 or more copies of the exact same letter.

With effect from Monday 3rd February 2020, only the oldest child at school will take home these letters.

Younger children will only receive letters when the message is relevant to their class only.

All general letters home are available on the school website:
stanhopebarrington.durham.sch.uk/parents/letters-home

Opt-in to go paper-free:

In addition, we'd like to set up a system for paper-free general letters. This would help the environment (as we all know) and it would reduce costs for the school. So we hope this will be a popular choice. But for anyone who prefers to not sign-up, paper letters will still be sent home with the oldest child.

When you sign up to go paper-free, your child will not be taking home any more general letters. You will receive a text message instead which will contain a url link to letters on our website.

Please note that any specific or confidential letters regarding your child will still be sent home as some of these letters are legal documents containing signatures and sensitive information. Also please note, that only general letters relating to every child will be put on the website.

If you wish to sign up to our proposed 'paper-free' system of communication, please complete and return the form below to the school office.

Yours sincerely

Mr S Myers
Head Teacher

email. stanhopebarrington@durhamlearning.net
website. stanhopebarrington@durham.sch.uk



Paper-Free Opt In Form

I wish to go paper-free. I understand that I will not receive any more general information letters, but will only receive a text message notification instead containing a url link to the school website.

I also understand that any specific or confidential information relating to my child will be sent home with them.

Name of child:.....

Class:.....

Signed: (parent/carer) Date:

Mobile phone number to send text message notifications to:.....