



Head Teacher: Mrs D Cross

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Dear Parent/Carer

20th January 2021

Re: Communicating with Class Teachers

Can all parents please consider signing up for the family link on Seesaw so that you can communicate with your child's class teacher directly using this link.

At the moment some parents are communicating with teachers using their child's account and this means that the child and/or others may be able to view these messages. Teachers have been advised not to communicate anything confidential or personal relating to a child on a child's Seesaw account. They will need to telephone you directly to discuss any concerns or questions. Your child's account should be used for responding to work set only.

Please note that all work submitted on a child's account is saved into a folder and this means that any confidential or personal message you send using your child's account will similarly be saved into this folder. If you send a personal message which a teacher then deletes this could result in your child's work attached to the message also being deleted.

It is far easier and safer if you can sign up for a family account so that you can communicate with teachers using this function.

Can I also ask that you use this function rather than a teacher's school email address (apart from mine) as this will reduce the workload for teachers in terms of having to constantly be checking Seesaw and emails throughout the day.

Many thanks for your cooperation and understanding.

Yours sincerely

Mrs D Cross

Mrs D Cross
Head Teacher

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Yours sincerely

Mrs D Cross
Head Teacher

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