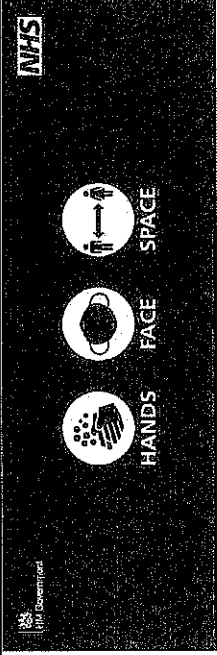


Coronavirus (COVID-19) Year 6 Leavers Event		Ref No	C19/001
		Date	30/06/2021
Task Description	Year 6 Leavers Event After School	Location	All Areas
Persons Affected Individuals or Groups	Employees, children, contractors, visitors, members of the public and family members/carers		
Hazards / Consequences	Existing Control Measures	L	S
		Risk Assessment	R
		Further Control Measures	Modified
		L	S
		Whole School	R
Revised Risk Assessment with Further Control Measures			
		L	S
		R	R
Year 6 Leavers Event	15 Year 6 children will be remaining in school on Friday 2 nd July 2021 to celebrate a Year 6 Leavers Event between 3.10pm (normal staggered collection time) and will be collected at 8.00pm. The children are already in a bubble and will have been together all day during school time. The other half of their bubble (Year 5) will go home at normal time (3.10pm).	2	4
	The original plan was for children to take part in a sleepover but due to rapidly increasing numbers of cases of Covid in County Durham (3 rd most in the country at time of writing) we have decided not to proceed with this option in order to reduce the amount of time children are on site together and therefore to reduce the risk.	2	3
Access/Egress Procedures	They will only access their own Learning Zone (Bubble), the school hall, allocated toilet block and outdoor area. Entry and Egress will be via the allocated Fire Doors. Children to be collected from the school yard as normal.	2	4
	No other part of the school accessible. Contact details are available for all staff and children taking part.	2	4
		M	M

Coronavirus (COVID-19) Year 6 Leavers Event		Ref No		C19/001	
Date		30/06/2021			
Task Description		Year 6 Leavers Event After School		All Areas	
Persons Affected Individuals or Groups		Location		Risk Assessment	
Employees, children, contractors, visitors, members of the public and family members/carers					
Hazards / Consequences		Existing Control Measures		Further Control Measures	
				Whole School	
				Modified	
				L S R	
				L S R	
				Revised Risk Assessment with Further Control Measures	
Visitors to premises: Parents		Parents will collect children from the school yard in the normal way using the allocated waiting space on the yard. They will follow the existing one-way system to exit the school site.		2 4 M	
Hands/Face/Space				2 4 M	
		All parents will wear a face mask on school premises as usual. There will be no other visitors to the school site during the event.		2 4 M	
		Hands - Washing your hands with soap and water for at least 20 seconds, or using hand sanitiser, regularly throughout the day will reduce the risk of catching or passing on the virus. Face - Coronavirus is carried in the air by tiny respiratory droplets that carry the virus. Face coverings reduce the spread of these droplets, meaning if you're carrying the		2 4 M	

Coronavirus (COVID-19) Year 6 Leavers Event		Ref No C19/001			Date 30/06/2021	
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Persons Affected Individuals or Groups	Employees, children, contractors, visitors, members of the public and family members/carers		Risk Assessment L S R		Revised Risk Assessment with Further Control Measures Modified L S R	
Hazards / Consequences	Existing Control Measures		L S R	Further Control Measures	Whole School L S R	
				<p>virus you're less likely to pass it on when you exhale. <u>Find out how to make your own face covering on the gov.uk website.</u></p> <p>Space - Transmission of the virus is most likely to happen within 2 metres. While keeping this exact distance isn't always possible, remaining mindful of surroundings and continuing to make space has a powerful impact when it comes to containing the spread.</p>	2	4
Handwashing / Cleaning	All children and staff will wash hands/use hand sanitiser before the event starts at 3.10pm.		2 4 M	All areas used during the event (classroom, hall and allocated toilets) will be deep cleaned after use.	2	M

Coronavirus (COVID-19) Year 6 Leavers Event					Ref No C19/001				
Date 30/06/2021									
Task Description		Year 6 Leavers Event After School		Location		All Areas		Date of Review	
Persons Affected Individuals or Groups		Employees, children, contractors, visitors, members of the public and family members/carers		Risk Assessment				Revised Risk Assessment with Further Control Measures	
Hazards / Consequences		Existing Control Measures		L		S		Modified	
				L		S		L	
				R		R		S	
				R		R		R	
				R		R		R	

First Aid/Possible COVID-19 Symptoms	They will then wash hands before Takeaway is delivered and after they have finished eating. All children will hand sanitise before being collected.				
	Year 6 already have an allocated first aid kit, accident book and PPE which will be used if necessary during the event. A qualified First Aider will be on site throughout the event.	2	4	M	
	PPE is in place. Personal protective equipment must be worn when administering first aid. https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/877658/Quick_guide_to_donning_doffing_standard_PPE_health_and_social_care_poster.pdf	2	4	M	

Coronavirus (COVID-19) Year 6 Leavers Event		Ref No	C19/001
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Persons Affected Individuals or Groups	Employees, children, contractors, visitors, members of the public and family members/carers		
Hazards / Consequences	Existing Control Measures	L	S
		R	Modified
			L
			S
			R
			Revised Risk Assessment with Further Control Measures
			Further Control Measures
			Whole School
Outdoor Fire Pit and Marshmallows	Fire Pit to be lit by experienced member of staff. Children to sit at safe distance away from Fire Pit.	2	4
			Use of the Fire Pit is normal practise for children as it is used during Forest Schools and Den Building activities. Children are confident and sensible around the Fire Pit.
		2	4
Outdoor games and activities	All physical activities will take place outdoors in a very large field and playground which will be for the sole use of the 15 children. All games will be in line with PE curriculum and will be normal activities children are used to playing during school time.	1	3
		1	3
Takeaway Pizza	Mrs Cross to order takeaway pizza for the children and staff and she will collect the food to avoid any delivery personnel attending school. Children will eat direct from the Pizza boxes which will then be thrown away after use.	1	3
		1	3
			Mrs Cross to wear a face mask whilst collecting Pizza takeaway.
		1	3

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Persons Affected Individuals or Groups	Employees, children, contractors, visitors, members of the public and family members/carers	Risk Assessment	L S R	Revised Risk Assessment with Further Control Measures	L S R
Hazards / Consequences	Existing Control Measures	Further Control Measures	Whole School	Modified	L S R
Staffing	Handwashing will take place before and after eating. The event will be staffed by: Mrs Cross – Head Teacher Miss Hepple – Year 6 Teacher Mrs Green – KS2 Team Leader Mr Storey – EYFS Team Leader There are 3 Designated Safeguard Leads and two Qualified First Aiders.	1	3	1	3

Coronavirus (COVID-19) Year 6 Leavers Event	STANHOPE BARRINGTON COFE PRIMARY SCHOOL		Ref No Date	C19/001 30/06/2021
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Task Description	Year 6 Leavers Event	Location	All Areas	Date of Review	
Persons Affected Individuals or Groups	Employees, children, contractors, visitors, members of the public and family members/carers		Risk Assessment		Revised Risk Assessment with Further Control Measures
Hazards / Consequences	Existing Control Measures	L	S	R	Modified
				Further Control Measures Whole School	L
					S
					R

Risk Assessment Notes:

There is a protocol in place for managing individuals who present with symptoms of Covid-19. Individuals who fall within the moderate or high risk category will not be expected to assist any individual who presents with possible symptoms of Covid-19.




Guidance for vulnerable persons
Guidance for Pregnancy taken from a link on the NHS FAQs site.

****Throughout the re-opening process there will be incidents that require a dynamic risk assessment – an assessment of unforeseen or emergency hazards. The risk will be assessed by the staff at the time of the event.***

The normal duties of consultation on health and safety matters still apply during the pandemic. Section 2(6) HSWA states:

“It shall be the duty of every employer to consult any such representatives with a view to the making and maintenance of arrangements which will enable him and his employees to co-operate effectively in promoting and developing measures to ensure the health and safety at work of the employees, and in checking the effectiveness of such measures.”

Coronavirus (COVID-19) Year 6 Leavers Event		STANHOPE BARRINGTON COFE PRIMARY SCHOOL				Ref No C19/001
						Date 30/06/2021
Task Description	Year 6 Leavers Event	Location	All Areas		Date of Review	
Persons Affected Individuals or Groups	Employees, children, contractors, visitors, members of the public and family members/carers		Risk Assessment		Revised Risk Assessment with Further Control Measures	
Hazards / Consequences	Existing Control Measures		L	S	R	Modified L S R
			Further Control Measures Whole School			

Print Name: Tracy Metcalfe		Print Name: Deb Cross – Head Teacher	
Declaration of Competent Person	Head Teacher	Signed: 	
Signed:  <i>I am satisfied that the controls within this risk assessment are sufficient to mitigate identified risks.</i>		Signed:  <i>I undertake to implement the control measures identified in this risk assessment and to review the assessment on a dynamic basis</i>	

Rating: Low = 1 – 6, Medium = 8 – 15, High = over 15


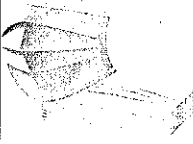



		Likelihood Rating					
		1	2	3	4	5	6
Severity Rating	Description	Very Unlikely	Unlikely	May happen	Likely	Very likely	Certain or imminent
1	Delay only						
2	Minor injury, minor damage						
3	Lost time injury, illness, major damage						
4	Major injury, disabling illness, major damage						
5	Single fatality, or permanent total disability						
6	Multiple fatalities						

MEDIUM

Personal Protective Equipment Matrix

The matrix below details the type (not make) of Personal Protective Equipment which may be suitable for a specific task. Government advice specifically states:

The majority of staff in education settings will not require PPE beyond what they would normally need for work, even if they are not always able to maintain a distance of 2 metres from others. PPE will only be required in a very small number of cases.

	(Not PPE) Sanitiser	Face Mask	Disposable Gloves	Disposable Apron	Full Face Shield
					
Teaching or Assisting Teaching	When hand washing facilities are not available	X	X	X	X
Cleaning / Site responsibilities	When hand washing facilities are not available	When specific protection is needed due to chemicals being used or cleaning a potentially infected area.	When specific protection is needed due to chemicals being used or cleaning a potentially infected area.	When specific protection is needed due to chemicals being used or cleaning a potentially infected area.	X
Kitchen/Dining roles	When hand washing facilities are not available	X	In line with normal guidance and while clearing used crocery/cutlery	X	X
First Aid	When hand washing facilities are not available	When close contact is needed whilst administering First Aid	In line with normal guidance	In line with normal guidance	X
Required close contact (within 2 metres) with an actual or suspected COVID 19 case	When hand washing facilities are not available	When close contact is required whilst supporting an individual before they are transported off site, and until area is cleaned.	When close contact is required whilst supporting an individual before they are transported off site, and until area is cleaned.	When close contact is required whilst supporting an individual before they are transported off site, and until area is cleaned.	When close contact is required whilst supporting an individual before they are transported off site.
Cleaning an area after a suspected COVID 19 case	When hand washing facilities are not available	Used when cleaning an area where a significant chance of infection exists (room where individual has waited for attention or toilet used)	Used when cleaning an area where a significant chance of infection exists (room where individual has waited for attention or toilet used)	Used when cleaning an area where a significant chance of infection exists (room where individual has waited for attention or toilet used)	X
Transporting in vehicles	Required along with disposable wipes	Available and provided for employees. Pupils encouraged to use their own	X	X	X