



Stanhope Barrington C of E
Primary School

Westcroft
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Head Teacher: Mrs D Cross

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Dear Parent/Carer

4th September 2024

Re: Welcome to Sofia Gurbillon – Business Manager

I am writing to let you know that following the retirement of Mrs Wilson (School Secretary) at the end of August, we have now re-structured the school office and appointed Mrs Sofia Gurbillon.

Mrs Gurbillon is an experienced office manager with many years' experience in education and is very excited about her new role in our school.

Although she did not officially start until Monday 2nd September, she has already been in school for a few days during the holidays to help organise the office and prepare for the new academic year.

I know you will join me and the rest of the team in welcoming Sofia to our Stanhope Barrington family.

Yours sincerely

Mrs D Cross

Mrs D Cross
Head Teacher

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